**Minutes**

**Southern Maine Sea Kayaking Network Board Call**

**Monday, December 14, 2020**

Members Participating:

Janet Robinson, President

Chip Woodman, Treasurer

David Siegfried (Sig)

Jenna Ginsberg

Tom Carr

Greg Fergin

The conference call commenced at 7:02 p.m.

1. Welcome
2. Approval of Minutes: The Board unanimously approved the minutes of the November 9, 2020 board call.
3. Old Business
   1. Committee Updates
      1. Skills Committee – Sig: See discussion below on pool sessions.
      2. Financial – Chip: SMSKN currently has $5,644 in its checking account, and $13,268 in its CDs. So far this quarter 20 members have paid dues – the most during the fourth quarter since 2016. As a result we have more members at the end of this year than at end of 2019. Janet observed that cross-listing our events with MITA may be helping with recruitment. Janet also reminded the Board that Meetup will be changing payment system to Stripe on Dec 15. SMSKN has no money in escrow with Meetup at this point.
   2. Pool Sessions: Janet reported that our pool practice sessions are being coordinated with MASKGI. Thus far Riverton Pool has scheduled a session for SMSKN on Sunday, January 17, but has postponed consideration of any pool sessions after that. They will review our interest in having pool sessions in February and March later on, depending on the COVID-19 situation at that point. The January 17 program will consist of two separate 90-minute sessions, one right after the other. Members will need to sign up through the SMSKN Meetup page.
   3. Website Update
      1. Participants Agreement: LIVE! Vic has been working with Kathy at Greenlight to enable members to digitally sign the Participant Agreement on the SMSKN website. The new electronic version of the form is listed under Club Documents. Janet vouched that it works, having signed one herself. She encouraged all Board members to do the same. All new members will be directed to the website to sign the Participant Agreement. For current members, there is no built-in process to get them to sign the electronic PA, so the club will have to contact them individually. The document-signing will provide the club with a list of all members who have signed the online agreement. The lawyer who drafted the PA for SMSKN told Janet that there is no legal need for club members to re-sign the agreement annually as long as the text doesn’t change. However, they should re-sign it at some point to document their continued assent. Board members commented that it might be easier to have members re-sign annually.
      2. Other upcoming additions: Janet said that changes have also been made to the website welcome page and guidance for trip organizers, as indicated during the November 9 Board call.
   4. Monthly Meetings Status
      1. December 16 Zoom session on Winter Paddling:. 38 people have signed up. Co-listing the event on the MITA website helped boost participation.
      2. End-of-Year Party?? The Board agreed not to organize an end of year party. However, they agreed on the need to schedule a SMSKN Annual General Meeting on Zoom.
      3. March Membership meeting with Justine Curgenven. The Board discussed possible dates during the third and fourth week of March. Jenna will contact Justine to finalize a date.
      4. April 2021 Membership Meeting on “Ten Trips in Casco Bay.” Janet suggested that Greg, who is organizing the session, talk to former SMSKN Board member Marcy Leger, to incorporate her work on an SMSKN trip catalog in the presentation. That could also serve as the basis of an ongoing trip database as a resource for trip organizers.
4. New Business - Board elections: Janet asked Board members to tell her this week whether or not they wished to continue as Board members. Tom asked whether there were any empty Board slots. Janet said that SMSKN bylaws do not specify the size of the Board, but that the current seven-member Board is a good size; larger boards make scheduling meetings more unwieldy. It would be good, however, to have an idea of people who would make good candidates in case there are openings.
5. Closure and Action Items

Jenna to finalize a March date for Justine Curgenven’s presentation.

Greg to work with Marcy Leger on the April Membership meeting presentation.

Board members to let Janet know this week whether they wish to remain on the Board.

Janet to schedule an Annual General Meeting.

Jane thanked Board members for their work on the Board during 2020. The Board call concluded at 7:51 p.m.

Next call: Monday, January 11, 2020